

MAY 19, 2014 7:00 P.M.
JONES COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
JONES COUNTY OFFICE COMPLEX – COMMISSIONERS’ ROOM
MINUTES

COMMISSIONERS PRESENT:

Mike Haddock, Chairman
Sondra Ipock-Riggs, Vice-Chairman
Joseph Wiggins, Commissioner
Zack Koonce, Commissioner

OFFICIALS PRESENT:

Franky J. Howard, County Manager
Melissa Moore-Freeman, Clerk
Samuel Croom, Tax Collector

COMMISSIONERS ABSENT:

Frank Emory

The Chairman called the meeting to order and gave the invocation. A **MOTION** was made by Commissioner Joseph Wiggins, seconded by Commissioner Zack Koonce, and unanimously carried **THAT** the agenda be **APPROVED** as presented.

MOTION made by Commissioner Zack Koonce, seconded by Commissioner Joseph Wiggins, and unanimously carried **THAT** the minutes of May 5, 2014 Regular Session and May 12, 2014 Special Meeting be **APPROVED**.

PUBLIC COMMENT PERIOD:

There were no public comments.

1. BOARD OF EQUALIZATION AND REVEIW

MOTION made by Commissioner Zack Koonce, seconded by Commissioners Joseph Wiggins, and unanimously carried **THAT** the Board of Equalization reconvene. Samuel Croom provided an update to the board. Three properties have been reviewed this week. Kevin Aycock property was increased from 37,650.00 to 58,500.00. Walter LaRoque property was decreased from 433,000.00 to 424,879.00. Jeremy Banks property was increased from 32,415.00 to 60,283.00. Samuel Croom informed the Board Gregory and Pam Meadows qualify for the disability exemption. **MOTION** made by Commissioner Joseph Wiggins, seconded by Commissioner Sondra Ipock-Riggs, and unanimously carried **THAT** the property adjustments be **APPROVED** as presented. **MOTION** made by Commissioner Joseph Wiggins, seconded by Commissioner Sondra Ipock-Riggs, and unanimously carried **THAT** the Board of Equalization and Review be adjourned at 7:15 p.m.

2. COASTAL COMMUNITY ACTION APPOINTMENT

MOTION made by Commissioner Joseph Wiggins, seconded by Commissioner Zack Koonce, and unanimously carried **THAT** Ivy Reid be reappointed to the Coastal Community Action Board for a two year term to begin July 1, 2014.

3. DOWNEASTRPO APPOINTMENT TO THE TAC BOARD

Franky Howard inquired if any of the Commissioners would be interested in being appointed to the DownEastRPO Board. No Commissioners expressed interest.

4. DEBT SETOFF REFUND

MOTION made by Commissioner Zack Koonce, seconded by Commissioner Sondra Ipock-Riggs, and unanimously carried **THAT** the Debt Setoff request be **APPROVED** as presented. A copy of the request is marked Exhibit A and is hereby incorporated by reference and made a part of these minutes.

5. CAPITAL REQUEST SHERIFF

MOTION made by Commissioner Sondra Ipock-Riggs, seconded by Commissioner Joseph Wiggins, and unanimously carried **THAT** the capital purchase of a radio battery charger be **APPROVED** in the amount of 598.00 using county capital funds.

6. CAPITAL REQUEST JAIL

MOTION made by Commissioner Joseph Wiggins, seconded by Commissioner Zack Koonce, and unanimously carried **THAT** the capital purchase of a restraint chair be **APPROVED** in the amount of 1,700.00 using county capital funds.

7. OLDER AMERICAN'S MONTH

Franky Howard informed the Board May is Older American's Month and the Jones County Senior Center will be holding an open house on May 21, 2014 at 10:00 am. Everyone is invited to attend.

8. COUNTY ASSEMBLY DAY

Franky Howard informed the Board County Assembly day will be held on May 28, 2014 if any Commissioners would like to attend. No Commissioners will be available to attend.

9. NACO CONVENTION

Franky Howard informed the Board the National Convention was in New Orleans in July. Discussion was held on who would possibly attend. No decisions were made at this time.

10. NCACC ANNUAL CONFERENCE

Franky Howard informed the Board the conference dates are August 14 to August 17. All commissioners plan to attend.

11. BUDGET AMENDMENT 16

MOTION made by Commissioner Zack Koonce, seconded by Joseph Wiggins, and unanimously carried **THAT** Budget Amendment 16 be **APPROVED** as presented. A copy of the request is marked Exhibit B and is hereby incorporated by reference and made a part of these minutes.

COUNTY MANAGER'S REPORT

Franky Howard reminded everyone the commissioners were invited to the Highway 17 Annual Lunch at the New Bern Convention Center at 12:00 pm. on May 21, 2014.

COMMISSIONER'S REPORTS

Commissioner Sondra Ipock-Riggs requested the Commissioners be presented with the pay scale and a listing of all increases for each employee during the budget meetings.

PUBLIC COMMENT

There was no public comment.

MOTION made by Commissioner Joseph Wiggins, seconded by Commissioner Zack Koonce, and unanimously carried **THAT** the meeting be adjourned at 8:15 pm.

Mike Haddock
Chairman

Melissa Moore-Freeman
Clerk to the Board

EXHIBIT A

Debt SetOff Report 05/02/2014

Name & Address	Amount	Account #	
Jo Coleman PO Box 326 Pollocksville, NC 28573	177.75	23791	
Bobby Jones 2911 Hazel Hill Rd Kinston, NC 28504	97.91	30449	
Victoria McClendon 439 Ten Mlle Fork Rd Trenton, NC 28585	122.59	31611	
Total	398.25		

Summary:

Received a total of \$2,173.15:

Tax Dept 1,387.39 less refunds 398.25 = 989.14

EMS Dept 785.76

2,173.15

EXHIBIT B**Budget Amendment**

Date: 5/15/2014

Fund: General Fund

Fiscal Year: 2013-2014

Amendment #16

Increase Revenue

Restricted Other	Revolving Loan	110213 449300	646,950.00
TOTAL			646,950.00

Increase Expenditure

Legal Fee	Legal Fee Retainer	114150 519200	15,000.00
Jury Commission	Supplies-office	114151 526000	500.00
Board of Elections	Salaries	114170 512100	5,000.00
Board of Elections	Part-Time Salaries	114170 512600	8,000.00
Board of Elections	Voting Machines	114170 535600	16,000.00
Computer	Computer Contract	114210 544100	15,000.00
Public Building	Uniforms	114260 521200	500.00
Public Building	Vehicles Fuel & Oil	114260 525100	1,000.00
Public Building	Vehicles Maintenance	114260 525200	1,500.00
Public Building	Supplies & Materials	114260 526002	4,000.00
Public Building	Repair Building	114260 535100	15,000.00
Public Building	Repair Other	114260 535102	2,000.00
Public Building	Capital Over 5k	114260 550005	4,500.00
Public Building	Capital Under 5K	114260 550000	5,000.00
Building Improvements	Miscellaneous	114262 529900	50,000.00
Sheriff	Professional-Drug Testing	114310 519905	1,500.00
Sheriff	Capital Under 5K	114310 550000	2,500.00
Sheriff	Vehicles-Maintenance	114310 525200	15,000.00
Sheriff	Supplies & Materials	114310 526002	16,000.00
Sheriff	Utility Sat/Cable	114310 533300	1,500.00
Sheriff	Capital/Under 5000	114310 550000	2,500.00
Sheriff	Lease Purchase-Copier	114310 551204	2,000.00
Sheriff	Capital Vehicles	114310 554000	10,000.00
Communications	Contract-Communications	114332 544004	6,000.00
Communications	Capital Under 5K	114332 550000	38,000.00
Emergency Management	Capital Over 5k	114371 550005	5,000.00
Emergency Management	Mileage	114371 531100	2,000.00
Emergency Management	Salaries	114371 512100	8,000.00
Emergency Management	Education Expenses	114371 539500	2,000.00

EXHIBIT B

Rabies/Beaver	Mileage	114380 531100	2,000.00
Solid Waste	Contract-OCS Cart Service	114710 544019	20,000.00
Economic Development	Highway 17 Impact	114920 591226	20,000.00
Economic Development	Eastern Region	114920 529984	200,000.00
Health Department	Salaries	115110 512100	15,000.00
Health Department	Salaries-Part time	115110 512600	12,000.00
Health Department	Board Members	115110 517000	1,200.00
Health Department	Fica	115110 518100	3,000.00
Health Department	Retirement	115110 518200	1,500.00
Health Department	Professional Medical Services	115110 519300	3,500.00
Health Department	Supplies Medical	115110 523900	4,000.00
Health Department	Supplies Office	115110 526000	2,500.00
Health Department	Mileage	115110 531100	17,000.00
Health Department	Contract Services	115110 544013	30,000.00
Health Department	Insurance Bonds & Liabilites	115110 545400	500.00
Health Department	Capital Under 5K	115110 550000	5,600.00
Health Promotions	Supplies & Materials	115151 526002	5,000.00
Community Transformation	Contract Services	115177 544013	37,000.00
Veterans Officer	Salaries Part-Time	115820 512600	4,000.00
Senior Center	General Purpose	115861 529900	4,000.00
LCC	Building Repairs	115921 549700	650.00
County Libraries	Building Repairs	116110 535100	3,500.00
Total			646,950.00

M. A. Daddach

Chairman

[Signature]

County Manager

Melissa Moore Ineuma

Clerk to the Board

Melissa Moore-Ineuma

Finance Officer